



RILEY COUNTY 4-H NEWSLETTER

September 2023

Join us for the County 4-H Achievement Celebration

Join us for the County 4-H Achievement Celebration on **Sunday, October 22** at Pottorf Hall in Cico Park starting at 5 pm. Parents, guardians, 4-Hers, and siblings are welcome! Enjoy a catered Taco Bar (beef and pork) brought to you by The Farmhouse, followed by a short award presentation starting at 5:30 pm. Please **RSVP by October 13** using the link below.

Attendance Registration Link

<https://docs.google.com/forms/d/e/1FAIpQLSc6DsgTxBe-IJj97A-zXo7Hi3olwrce9y56xEUlp-U9yjXggg/viewform>

2023-2024 4-H Enrollment and Re-Enrollment

Enrollment and re-enrollment will open on **October 1** and will be done via [4-H Online](#). If you have forgotten your password, 4-H Online can set you up with a temporary one. If you have forgotten your email log-in, PLEASE do not create a second account. Instead, contact Brandy brandymarie@ksu.edu or call 785-537-6350 and she can assist you. The deadline to enroll and change projects will be May 1.

4-H Council Officer Applications

If you wish to be a 4-H Council Officer, applications are due **Friday, October 27**. For details on 4-H Council Officer responsibilities and for an application, please visit <https://www.riley.k-state.edu/4-h/forms-resources/council/index.html> You will have to download the application for it to be form fillable.

Trips and Awards Nominations

Nominations for new 2023-2024 Trips and Award Committee members are due on **Friday, October 27**.

Qualifications: Any adult (leader, parents' advisory committee member, or parent) with three years exposure to the 4-H program.

Applications can be accessed online: <https://www.riley.k-state.edu/4-h/forms-resources/awards/index.html>

How to Reach Us:

Riley County Extension
110 Courthouse Plaza, RM B220
Manhattan, KS 66502
785-537-6350

John: jajobe@ksu.edu
Brandy: brandymarie@ksu.edu
4-H Info: 4hinfo@rileycountyks.gov
Office Hours: Monday-Friday; 8-5 pm

Inside this issue:

Local Updates	1-3
Leaders/ Parents	4
CWF Garage Sale	5
Setting 4-H Goals	6
Photo Challenge	7
Calendar	8

The Riley County Extension Office will be closed **Monday, September 4** in observance of Labor Day and **Monday, October 9** in observance of Columbus Day



If you have something for the 4-H newsletter, please submit it to jajobe@ksu.edu by the *10 of the month*.

4-H Council Dates for 2023-2024

Monday, November 6, 2023; Monday, January 8, 2024; Monday, March 4, 2024; Monday, May 6, 2024; Monday, July 1, 2024; Monday, August 24, 2024.

Each club is allowed to have 5 voting representatives: 3 youth and 2 adults.

Importance of attending 4-H Council

Our Riley County 4-H Council serves as a vital component to our month-to-month programming here in our area, but also allows club representative to take vital information back and report to their club. 4-H Council plans and implements county-wide events, oversees funding request, and votes to make necessary changes to our program as they see fit. Each club is allowed to have (5) voting representatives (3) youth and (2) adults. I would strongly encourage you to exercise that right throughout the year. You don't have to be a Council Representative to attend. It is open to all 4-Hers and parents. The 4-H Council dates are **ABOVE**.

4-H Showcase Event 2024

Our 4-H Showcase event date will be announced in the coming weeks. Our hope is that once again we will be at Riley County Grade School one Saturday in February. Events will begin at 8:30 am and we should be done by 3:00 pm. As part of the event we will have photography, horticulture, and FACs judging. Breakfast and lunch items will be served throughout the day. Registration will open to 4-Hers in December so check back in with us. Start the planning process now for the February event. See you there!

Shining Star Volunteer Award

I would encourage 4-H clubs, individual's 4-H families, or 4-H volunteers to nominate an outstanding volunteer in your club as a "Shining Star". Depending on the number of submissions, one or two individuals will be selected and acknowledged at the **October 22**. Achievement Celebration. Shining Star award nomination forms can be found online at www.riley.k-state.edu/4-h/forms-resources/awards/index.html or picked up at the Extension office. All nominations are due on **September 22**.

Club Seal, Pin, Key and Project Reports (formally KAPs)

Project Report Forms, due on **Friday, September 22**, you can only have (1) portfolio per book and must feature; Personal Page, 4-H Story, and Project Report Form, including pictures. These items need to be placed in a folder or report cover. Junior 7-9, Intermediate 10-13, and Senior 14-18 (4-H Age as of January 1, 2023). **Cover labels need to include the members name and state whether this is a Junior, Intermediate, or Senior project and the project name.** Other awards due on **Friday, September 22** include: Club Seal Applications, Pin Applications (**DO NOT use state forms**), I-Dare-You Applications, Key Awards (*follow state guidelines*), Family of the Year Applications, and 4-H Shining Star Award Applications. Visit <http://www.riley.k-state.edu/4-h/forms-resources/awards/index.html>. Additionally, forms may be picked up from the Extension office.

Nominate a Family of the Year

Do you know of a Riley County 4-H family that has gone above and beyond this past year? Nominate them for the 2022-2023 'Family of the Year Award'. This family will be acknowledge at the 2023 Riley County Achievement Celebration on October 22. Applications can be found at <https://www.riley.k-state.edu/4-h/forms-resources/awards/2019%204-H%20Family%20of%20the%20Year%20Award.pdf> Applications are due at the Extension office on September 22.

Nominate a 4-H Alumni of the Year

Do you know of a former Riley County 4-Her that should be acknowledged for giving back to our local program? Consider nominating them for the annual '4-H Alumni of the Year' award. The winner will be celebrated and acknowledged at this years achievement celebration. Applications can be found at <https://www.riley.k-state.edu/4-h/forms-resources/awards/index.html>. Applications are due at the Extension office on September 22.

2023 Riley County Foundation Grants

Are you a Riley County 4-H youth development group seeking support funds? Consider filling out a Riley County 4-H Foundation funding request application. Application must be returned to the Riley County Extension office, 110 Courthouse Plaza, Rm B220 by **5:00 pm on November 22**. Recipients will be notified after the first of the year as to the status of their request.

Applications can be found online at <http://a.cms.omniupdate.com/10/#k-state/k-state/ksre-riley/preview/4-hfoundation/index.pcf>

If your group received a grant at the beginning of 2022 you will need to fill out a grant follow-up report <http://a.cms.omniupdate.com/10/#k-state/k-state/ksre-riley/preview/4-hfoundation/index.pcf>

Kick off the 4-H Year with Service

We hope every Extension Unit will join us this fall in seeing just how much we can give back to our communities! The weekend after National 4-H Week, is the perfect opportunity to setup a service project. Invite your friends, clubs, adult volunteers and 4-H Alums too!

When: October 7-8, 2023

Who: 4-H Members, 4-H Clubs, Friends, Adult Volunteers, Parents, 4-H Alumni

It's time to make plans for your club to participate. www.Kansas4H.org/484H



Applying for National Conference and Youth 4-H Youth Leadership Council

The Youth Council Application and National 4-H Conference Application will be combined again this year, with applicants indicating if they are applying for one or both opportunities.



Any Kansas 4-H member between the ages of 14 and 18 before January 1, 2024 may apply as a Council Rep, and those 15-18 before January 1, 2024 may apply for National Conference.

This year's KYLF delegation will elect representatives from the four extension program areas (NE, NW, SE, SW) for one year terms on council. Up to 6 National Conference Delegates will be selected through an interview prior to KYLF and they serve a two year term on council.

Application information for [State 4-H Youth Leadership Council](#) and [National Conference](#) is available now. The deadline will be October 2, 2023.

Kansas Youth Leadership Forum and 4-H Volunteer Forum

LIGHTS, CAMERA, ACTION and Leadership is the theme for the 2023 Kansas Youth Leadership Forum! Saturday/Sunday, November 18-19 - Rock Springs Ranch - For Youth 14-18 years of age before January 1, 2024.

The Kansas 4-H Volunteer Forum will be held at the same time! A great opportunity for volunteers to learn from each other and get excited about trying some new things in their 4-H Clubs.

Watch your email and the State 4-H Website for more information as it is available! Registration will be due: Monday, October 16, 2023

Leaders and Parents

September Checklist

- Check club mailbox at the Extension Office
- Highlight key points/deadlines from the 4-H newsletter & calendar at club meeting
- Elect Club Officers and 4-H Council Representatives
- Send list of new officers, club leaders, and project leaders to the Extension Office.
- Announce to club parents that you are recruiting project leaders and other volunteers (Parent Advisory Committee, New Family Coordinator, etc.).
- Report on August 4-H Council Meeting.
- National 4-H Week is **October 1-7** - Promotion ideas/Implement plan within community/school
- Encourage members to fill out Achievement Pin applications, Project Report Forms (formerly KAP), Key Awards, I Dare You, etc. They are due to the Extension Office **Sept 22**. (Check with your club leader for your club deadline)
- Work with Club Officers/Parents to make club handbook with member/leader contact info, monthly meeting information (date/time/project talks/demonstrations). A copy should be given to each family.
- Make plans to attend 4-H Achievement Celebration (**October 22**, 5 pm ; Pottorf Hall, meal provided)

Project Report Form Screening

Volunteers are needed to screen Project Report Form (formerly KAP) from Pottawatomie County this year. Screenings will take place at the Riley County Extension office, Wednesday, **October 4 and Thursday, October 5**, starting at 9:00 am both days. **Each club is required to provide at least two screeners.**

No previous experience is necessary! We can walk you through the screening process and answer any questions you may have!

Screeners can come and go from 9:00 am to 6:00 pm on Wednesday and 9:00 am to whenever we're finished on Thursday.

Email John or Brandy with your screeners by September 22 jajboe@ksu.edu or brandymarie@ksu.edu. Please consider this opportunity!

Annual 4-H Officers Training 2023

Join us on **November 14 from 6:30-8:00 pm** at Pottorf Hall in Cico park for our annual officers training meeting. Both junior and senior officers are encouraged to join the fun for that evening. We will have a general session, then break out into training groups for President, Vice President, Secretary, Parliamentarian, Treasurer, Reporter, Rec. Leader, and Song Leader. We hope to see you there!

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4-H Garage Sale
November 3-4
Wreath Barn, Cico Park, Manhattan

**We are looking for a huge selection of items
to be donated.**

We do not accept TVs of any kind.

**Proceeds benefit 4-H members in Pottawatomie, Riley,
& Wabaunsee Counties**

Drop Off Items on Location

Wednesday, November 1, 5-8 PM

Thursday, November 2, 10 AM - 8 PM

NO ITEM PICKUP

Garage Sale

Friday, November 3, 9 AM - 8 PM

Saturday, November 4, 8 AM - Noon

Questions: Call John Jobe, 785-537-6350

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K-State Research and Extension is committed to providing equal opportunity for participation in all programs, services and activities. Program information may be available in languages other than English. Reasonable accommodations for persons with disabilities, including alternative means for communication (e.g., Braille, large print, audio tape, and American Sign Language) may be requested by contacting the event contact, John Jobe, two weeks prior to the start of the event. Requests received after this date will be honored when it is feasible to do so. Language access services, such as interpretation or translation of vital information will be provided free of charge to limited English proficient individuals upon request.
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Setting 4-H Project Goals

Name: _____ Club: _____ Year: _____

Now that you have selected your 4-H projects for the year, it is important to plan out what you would like to learn and accomplish. What new skills would you like to gain? Who is going to help you along the way? Setting measurable goals will help guide you through positive 4-H project learning experiences.

WHAT IS A GOAL?

A GOAL is . . . Deciding what you want do and learn in a 4-H project.
A road map. It helps you get where you want to go.

Your goals should have three parts that will allow you to measure and check your progress. The three parts of a good goal, include:

1. **ACTION** — How are you going to do something.
2. **RESULT** — What are you going to do. Be specific!
3. **TIMETABLE** — When are you going to do it.

This worksheet is designed to help you set your 4-H project goals. Below are some examples of well-written goals:

Action	Result	Timetable	Who Will Help Me
I want to learn	about my bucket calf's nutritional needs	before county weigh-in.	Dad
I want to make	three nutritious snacks for the nursing home residents	by our June club meeting.	my project leader
I want to learn	about the aerodynamics of my rocket	before the spring launch.	Mom
I want to lead	a horse project meeting	by February.	my extension agent
I want to keep	accurate records of my photography project experiences and expenses	monthly.	my project leader & parents

CONTROL TEST: Do your goals pass the control test? Do you have control over all parts of what happens? If you can answer "yes," then you are ready to begin record keeping. For example, "I want to win grand champion with my cookies at the county fair," does not pass the control test. A 4-H member doesn't have control over ribbon placing.

Now it is your turn. Practice writing three goals that you would like to accomplish this 4-H year. If you need help, ask an adult to assist.

Action	Result	Timetable	Who Will Help Me
I want to . . .			
I want to . . .			
I want to . . .			

Time to begin. In the spaces provided on the next page, set your goals for each project you are enrolled in this year. Attach additional pages as necessary.

Please keep in mind that younger 4-H members will have fewer, less complex goals than older, more advanced 4-H members. A good rule of thumb is three to five goals per project for ages 7 to 10, four to eight goals per project for ages 11 to 13, and seven to 12 goals per project for ages 14 to 18.



Open to all current and past 4-Hers no matter where you are/were a member.

Before September 29, send a photo to jajobe@ksu.edu that highlights a moment from your time in 4-H (group pictures, project photos, 4-H memories). Please caption your photo with (first name and last initial), year, and description. October 1-7, we will post photos to our Riley County Extension Facebook page.

4-H Photo Challenge to Celebrate National 4-H Week

2023-2024 Riley County 4-H Calendar

October

- 1 4-H Year Begins
- 1 Online 4-H Enrollment Opens
- 1-7 National 4-H Week
- 4-5 Project Report Form (PRF) Screening
- 21-22 State Dog Conference
- 27 4-H Council Officer Applications DUE
- 27 Trips/ Awards Nominations DUE
- 22 Achievement Celebration, Pottorf

November

- 1-4 CWF Garage Sale/ Cico Park
- 6 4-H Council Meeting, 7 pm Pottorf Hall
- 10 Veteran's Day, Extension Office Closed
- 14 Officers Training, Pottorf Hall
- 18-19 KYLF
- 22 Riley County 4-H Grant Proposals DUE
- 23-24 Thanksgiving Holiday, Ext Office Closed

December

- 25 Christmas Holiday, Office Closed

January

- 1 NYE Holiday, Ext. Office Closed
- 8 4-H Council, 7 pm Pottorf Hall
- 11 NE Area PRF Screening, Pottorf Hall
- 15 MLK Jr. Day, Extension Office Closed
- 27 Horse Panorama, Rock Springs
- TBA 4-H Showcase Pre-Entry DUE
- TBA State and Local Scholarships DUE

February

- 19 Presidents Day, Extension Office Closed
- 24 Beef Weigh-In; Fairgrounds 1-3 pm
- TBA State Horse Judging
- TBA 4-H Ambassador Training, Rock Springs
- TBA Riley County Showcase, RCGS
- TBA Citizenship in Action, Topeka

March

- 1 State 4-H Scholarship and State PRFs DUE
- 1 Red Wheel Sales Begin
- 4 4-H Council, 7 pm Pottorf Hall
- TBA YQCA, 6-8 pm, Clover Room

April

- Early April Red Wheel DUE to Club Leaders
- TBA Fair Royalty Applications DUE
- 20 Red Wheel Pick-Up, Pottorf Hall 9-9:30 am
- TBA State Shooting Sports Match
- TBA Discovery Days Registration DUE

May

- 1 Project Add/ Drop Deadline
- 6 Sheep & Goat Weigh-In/ Tagging, Hulbert Arena, 5-7 pm
- 6 4-H Council, 7 pm Pottorf Hall
- TBA Dog Agility Workshop
- TBA Discovery Days, KSU Campus
- TBA Fair Royalty Interview; Pottorf Hall
- TBA Emerald Circle Banquet

June

- 1 Horse ID Papers DUE
- 1 Dog Show (Disciplines TBA)
- 22 Dog Show (Disciplines TBA)
- TBA State Geology Field Trip

July

- 1 4-H Council, 7pm Pottorf Hall
- 1 Fair Pre-Entries DUE
- 4 Independence Day, Ext Off. Closed
- 15 State Fair Livestock Entries DUE
- 18 Fair Fashion Review
- 20 4-H Horse Show
- 22 Fair Work Night, Pottorf Hall
- 23 4-H Photography Judging
- 23 4-H and Cloverbud Pet Show
- 24 4-H Visual Arts Judging
- 24 4-H and Cloverbud Foods Judging
- 25-29 Riley County Fair, Cico Park
- 30 Fairground Cleanup

August

- 2 State Fair Entry Forms DUE
- 15 KJLS Entries DUE
- TBA State Horticulture & Livestock Judging
- 26 4-H Council, 7 pm Pottorf Hall

September

- 2 Labor Day, Extension Office Closed
- 4 State Fair Project DUE to Extension Office
- 6-15 Kansas State Fair
- 20 Project Report Forms & Awards DUE